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## WEDDING PARTY CHECK LIST

YOUR WEDDING DAY MEANS A LOT TO US, AND OUR REPUTATION DEPENDS ON YOUR SATISFACTION NOT ONLY ON YOUR WEDDING DAY, BUT ALSO ON THE PREPARATION FOR YOUR WEDDING DAY. OUR GOAL IS TO MAKE THIS A MEMORABLE EXPERIENCE FOR YOU AND YOUR BRIDAL PARTY.

**E. CLAIRE SALON** PROFESSIONALS ARE EXPERTS IN SPECIAL OCCASION HAIR STYLES. **WE** CAN HAVE HANDMADE HAIRPINS MADE WITH RHINESTONES, PEARLS, AND SILK FLOWERS THAT WILL MATCH ANY DRESS. **LET US SHARE OUR EXPERTISE TO ENHANCE THE BEAUTY OF YOUR SPECIAL DAY!**

### WEDDING CHECK LIST

ONE OF THE MOST EXCITING DAYS OF YOUR LIFE IS COMING UP, AND **E. CLAIRE SALON** WANTS TO MAKE SURE YOUR DAY WILL GO SMOOTHLY. **USE OUR CHECKLIST TO ENSURE EVERYTHING IS PERFECT FOR YOU AND YOUR PARTY ON YOUR WEDDING DAY.**

**WE** NEED EACH PERSON'S FULL NAME AND PHONE NUMBER TO ENSURE ACCURACY OF YOUR PARTY. **ALSO**, HAVING THEIR CONTACT INFORMATION IS HELPFUL IF FOR ANY REASON THEY NEED TO BE CONTACTED DIRECTLY BEFORE OR AFTER THEIR APPOINTMENT.

**ALL** SERVICES FOR YOUR PARTY WILL BE BOOKED PER HOUR, REGARDLESS OF THEIR AGES OR THE HAIRSTYLES THEY ARE GETTING. **THIS** ENSURES YOUR WEDDING DAY STAYS ON TIME.

**ON** THE DAY OF YOUR WEDDING, **WE** ASK THAT YOUR GROUP ARRIVES **10** MINUTES EARLY TO ENSURE THAT YOU GET OUT ON TIME AND SO THAT THEY CAN START LOOKING AT OUR PHOTO ALBUMS TO DECIDE ON A POSSIBLE STYLE. **PLEASE** HAVE YOUR GROUP ARRIVE WITH THEIR HAIR CLEAN AND WEAR A BUTTON UP SHIRT OR BLOUSE TO THEIR APPOINTMENT.

**REMEMBER**, YOU ABSOLUTELY NEED TO BE ON TIME.

**WHEN** BOOKING YOUR BRIDAL PARTY, PLEASE HAVE A VALID **DISCOVER, MASTERCARD, OR VISA** CARD NUMBER AVAILABLE AS **WE** WILL ASK FOR IT AT THIS TIME. **THIS** IS NEEDED TO SECURE YOUR BRIDAL PARTY APPOINTMENTS. **WE** SET ASIDE A LARGE AMOUNT OF TIME FOR YOUR DAY, SO THERE IS A **72** HOUR CANCELLATION POLICY IN EFFECT FOR ALL BRIDAL PARTY BOOKINGS. **IF** FOR ANY REASON SOMEONE IN YOUR PARTY NEEDS TO CANCEL, HAVE THEM DO SO BEFORE OUR DEADLINE OR YOUR CARD WILL BE BILLED IN FULL FOR THEIR SERVICE.

THANK YOU!  
CONGRATULATIONS AND BEST WISHES!

SINCERELY,  
THE **E. CLAIRE SALON** TEAM